

LINCOLN COUNTY, NORTH CAROLINA

DENVER FIRE DEPARTMENT

FOR THE YEARS ENDED JUNE 30, 2018 AND 2017

MARTIN ♦ STARNES

& ASSOCIATES, CPAs, P.A.

"A Professional Association of Certified Public Accountants and Management Consultants"

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Deanna Rios, Finance Director
The Board of County Commissioners of Lincoln County, North Carolina
Fire Chief, Denver Fire Department, Responsible Party

We have performed the procedures enumerated below, which were agreed to by the specified parties listed above, on the accounting records and the Statements of Cash Receipts and Disbursements of Denver Fire Department for the years ended June 30, 2018 and 2017. Denver Fire Department's management is responsible for the accounting records and the Statements of Cash Receipts and Disbursements. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Procedure: Compile the Statements of Cash Receipts and Disbursements, based upon the data provided to us, for the fiscal years ended June 30, 2018 and 2017.

Finding: No exceptions.

Procedure: Scan all disbursement reports, provided by the district, in search of any items that may appear unrelated to fire protection operations.

Finding: Based upon check payees of the disbursement reports we scanned, no disbursements appeared unusual in nature. Disbursements appear to be for fire protection related purposes.

Procedure: Select a sample of 20% or greater of the cash disbursements (including payroll disbursements) during the fiscal year. Agree each selected item to supporting documentation to verify the amount of the disbursement and its account classification. Verify the amount clearing the bank equals the amount of the disbursement.

Finding: No exceptions.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an audit or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records and Statements of Cash Receipts and Disbursements of Denver Fire Department for the fiscal years ended June 30, 2018 and 2017. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified parties listed above and is not intended to be, and should not be, used by anyone other than those specified parties.

Martin Starnes & Associates, CPAs, P.A.

Martin Starnes & Associates, CPAs, P.A.
Hickory, North Carolina
February 8, 2019

**LINCOLN COUNTY, NORTH CAROLINA
DENVER FIRE DEPARTMENT**

**STATEMENTS OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEARS ENDED JUNE 30, 2018 AND 2017**

	<u>2018</u>	<u>2017</u>
Receipts:		
Tax distributions from Lincoln County	\$ 2,261,615	\$ 2,096,370
Rental income	3,938	4,296
Relief fund	11,531	11,002
Donations	18,042	1,820
Interest	953	871
Firefighters' fund income	4,567	-
Miscellaneous	-	1,505
Total receipts	<u>2,300,646</u>	<u>2,115,864</u>
Disbursements:		
Salaries and benefits	1,380,974	1,386,649
Debt service	114,313	525,266
Vehicle maintenance and repairs	93,225	89,588
Fuel	26,759	27,578
Equipment maintenance and repairs	19,035	14,309
Building maintenance and repairs	99,802	33,915
Equipment and supplies	68,185	71,231
Professional services	20,384	21,702
Utilities	38,499	36,332
Travel, education, and training	10,427	4,644
Uniforms	13,959	15,359
Insurance	48,196	50,732
Shipping and postage	786	-
Dues and subscriptions	4,710	4,163
Fundraising expenses	13,803	-
Office expense	13,988	12,691
Relief fund	2,743	11,943
Firefighters' fund expense	14,539	-
Miscellaneous	13,150	9,114
Total disbursements	<u>1,997,477</u>	<u>2,315,216</u>
Net receipts over (under) disbursements	<u>\$ 303,169</u>	<u>\$ (199,352)</u>

See accompanying independent accountant's report.